



NORTH FORK RANCHERIA OF MONO INDIANS OF CALIFORNIA

SPECIAL COUNCIL MEETING

Meeting Minutes

I. Call to Order

Tribal Chairperson Elaine Fink, called to order the special meeting of the North Fork Rancheria at **9:40 a.m. on August 29, 2019** in North Fork, CA.

II. Moment of Silent Prayer

A moment of Silent Prayer was observed.

III. Roll Call

Tribal Secretary, Katrina Guitierrez conducted a roll call. The following Council members were present: Elaine Fink, Fred Beihn Katrina Guitierrez, Maryann McGovran and Jacquie Van Huss.

Staff present:

Elisa Bendz – IT Director

Glenn Basconcillo – Consultant

Tawanish Lavell – ICWA

Brooke Coleman – Enrollment Technician

Lou Beihn – Enrollment Committee

Rose Cobb – Enrollment Committee

Carol Coronado – Enrollment Committee

IV. Approval of Meeting Agenda

Council Member Van Huss motioned to approve the agenda with the following additions: (6) New Business – a Enrollment; b- Toys for Tots; c- BIA Landowners workshop; (7) Old Business – a – CIMC / Formal Request; Appointed Citizens on Boards/Committees; c- TANF; d- EPD monitor rotation; e- Recycle Center; f- IT; (8) Executive Session; a- Tribal Citizen Request; b- Suspended Tribal Citizen; c- ICWA; d-Tribal Council travel; e- General Council Meeting; f- Tribal Equipment; g- Personnel; (9) Mail/Travel – a – Labor Day Store; b- ACF Consultation; and c- CDSS – 9/26. Vice-Chairperson Beihn seconded. Mc 5/0/0

V. Approval of previous meeting minutes

The meeting minutes of August 22, 2019 were tabled until completed.

VI. New Business

a) Enrollment

1. Audit

Enrollment Committee Chairperson Rose Cobb reported that the audit is complete and that there are about 400 adults that have no signed social security cards in their files, so the Committee decided to give a little leeway with the deadline but not too far over. There are files that need acceptance letters so the Tribal Chairperson will need to sign those.

A discussion was held regarding having social security cards signed and how the process can be moving forward even for those who will turn 18 in the future. The Committee also reported that there were some deceased citizens that have the same numbers as other citizens, so those will be corrected as well.

2. Social Security Cards from Incarcerated Citizens

A discussion was held regarding exempting incarcerated citizens from having their social security signed until they are able to and to put a letter in their file stating that they are incarcerated. So far, they are twelve incarcerated citizens. A letter will be drafted and sent to Tribal Council for approval.

Council Member Van Huss motioned to approve all incarcerated tribal citizens be exempt from signing their social security card and have 90 days to comply upon release. Vice-Chairperson Beihn seconded. Mc 5/0/0

3. Paternity Statements

A discussion was held regarding paternity on birth certificates that either have not been signed or that the Father is not named on the birth certificate. DNA tests are needed to complete the file and since paternity cannot be proven from the Father, a family member will be the next best thing. A discussion was held regarding having a deadline date of 90 days and to make the citizens aware that this is for their best interests and for their descendants.

Council Member motioned that due to administration error for four citizens, the tribe has identified up to \$250.00 for each citizen to be tested. Secretary Guitierrez seconded. Mc 5/0/0

4. 18-year old Packets

A discussion was held about 18-year old packets have not been sent out in over a year and how it should be the Enrollment Committee to send out the packets rather than the Election Board.

Treasurer McGovran motioned that the Enrollment Committee and Technician send out the packets. Vice-Chairperson Beihn seconded. Mc 4/0/0

Note: Council Member Van Huss was out of the room at the time the motion was made and passed. (10:15 a.m.)

5. Suspended Citizens

A discussion was held regarding citizens that are suspended and that has a requirement of DNA or other requirements be sent a letter with a deadline date to get it done within 90-days and if no response is given, than that will mean that they are voluntarily relinquishing their enrollment. Letters are currently being drafted.

Council Member Van Huss returned @ 10:25 a.m.

Council Member Van Huss motioned to go into executive session #1 @ 10:33 a.m. Secretary Guitierrez seconded. Mc 5/0/0

6. General Council Meeting

A discussion was held regarding the duties of the Committee during for signing in, etc.

A discussion was held regarding the Enrollment Technician should be the only one to hand out applications and that any questions regarding Enrollment, will be sent directly to the Technician and that no messages will be taken by any staff member.

Tribal Council also agreed that all lists will be cross checked before any checks are issued for the RSTF Distribution this year.

Tribal Council took a lunch break @ 12:01 p.m.

Tribal Council resumed @ 1:02 p.m.

Chairperson Beihn left the meeting @ 12:01 p.m.

Council Member Van Huss motioned to come out of executive session #1 @ 1:02 p.m.

Treasurer McGovran seconded. Mc 4/0/0

b) Toys for Tots

A discussion was held regarding the program and the involvement of staff and if the Rancheria choses to have Sierra Tribal Consortium do it on behalf of NFR, then STC should do it all with only a list being provided NFR only.

By consensus, Tribal Council agreed not to do it at all but to post a statement to our citizens for what they can do to get on a list.

c) BIA land owners

Council Member Van Huss proposed to send an email with a proposed date in the beginning of October to the Bureau of Indian Affairs for trust/allotment land owners.

VII. Unfinished Business

a) CIMC / Formal Request

Council Member Van Hus stated that she is very upset and feels disregarded from Lorenda Sanchez, Executive Director, on her request on the grant and budget. Council Member Van Huss suggested to draft a letter about the disappointment and hand deliver at the meeting on Saturday. By consensus, Tribal Council approved the letter.

Treasurer McGovran explained that she went through timesheets and found emails about the delivery of food and that the emails came once a week to certain individuals about how many were delivered, who received them, etc. Treasurer McGovran requested that the staff's time be charged to tribal funds.

Council Member Van Huss motioned to transfer from NFR Transportation and NFR funds that were inadvertently charged. Treasurer McGovran seconded. Mc 4/0/0

Once a month hot food – mm need to re-classify

A discussion was held with Mr. Basconcillo regarding the use of TANF employees for the once a month hot food luncheon for the Elders. Mr. Basconcillo stated that TANF employees charter is to community build and it's not a material to charge but need to determine if NFR gives a blessing to do community building. A discussion was held regarding charging the

TANF staff time to NFR tribal funds and then get a partial reimbursement from CIMC. Mr. Basconcillo prefers to have the staff out of it, so Tribal Council agreed for September 13th to be the last time for TANF staff to do the luncheon and to make an announcement that the TANF staff will no longer be participating. One suggestion is to see if any TANF clients will do it for work participation hours.

b) *Appointed Citizens on Boards/Committee*

Council Member Van Huss suggested to have each citizen before appointing to give a little summary of why they would be good candidate for a position on a board or committee. Tribal Council agreed. Council Member Van Hus will draft a letter.

Council Member Van Huss motioned to go into executive session #2 @ 2:15 p.m. Treasurer McGovran seconded. Mc 4/0/0

c) *TANF*

Mr. Basconcillo gave an update of his recent assessments including a training will be held with everyone so that all staff is on the same page and that they are hearing it from one person instead of multiple people, etc. There will also be a full blown training on the supervisor side since there was no formal training. Mr. Basconcillo reported that trainings will take place in the latter part in September. A discussion was also held regarding caseloads and the Family Wellness Program. A written report on his assessments will be available at the end of September.

Auto Program – Mr. Basconcillo suggested that after the grant is closed up, the shop could possibly be open for business for the community. Treasurer McGovran will get with CFO, Teri Haggard to find out about the grant and MR. Basconcillo will find out about the ACF part in the proposed plan for the Automotive Program.

Tribal Council agreed not to have a booth at NCAI and to inquire with the TANF Coalition to see if another tribe will be willing to do it. Treasurer McGovran will ask Vice-Chairperson Beihn if he made the announcement at the last TANF Coalition Meeting.

Glenn Basconcillo accepted to be Treasurer McGovran's Technical Advisor on the ACF TAC.

Child Care – 2020 Tribal Plan Preprint

Site Visit – Mr. Basconcillo stated that if everything looks good during a home visit, then that provider should be checked semi-Annually. Tribal Council agreed with Mr. Basconcillo's suggestion.

Criminal Background Checks – The current plan requires minimal preservice and backgrounds checks for all providers. The question is, does the Tribe want to adopt some or all criminal background checks for relative providers? After discussion, Tribal Council agreed to do case by case if certain things come back on the provider's background.

Mandated Child Abuse Reporting – Tribal Council agreed to require relative caretakers to comply with a mandated child abuse reporting and that the training is free.

Income Eligibility – Tribal Council approved **not** to have an income limit for eligibility and that the service will be on a first come, first serve basis. Current providers will be grandfathered in.

Co-pays – Tribal Council approved **not** to have co-pays and a sliding fee schedule for the provider and each county service area.

Tribal Council approved **not** to include volunteerism, drug and alcohol rehabilitation, job search activities in the working definition of the parents and **not** to explore having higher income limits in certain parts of the service area.

Tribal Council approved **not** to pay the provider a sick day when the child is sick and not in the provider's home.

d) EPD Monitor Rotation

This item was tabled until Director is present.

e) Recycle Center

This item was tabled.

f) IT – Elisa Bendz

Tribal Council approved the following items:

1. Move the server area from the kitchen to back room of the 2nd floor.
2. Giveaway green tribal shirts at the General Council Meeting.
3. Ms. Bendz will send an email to all NFR regarding personal computers, phones, etc to the NFR server that none of this will be allowed.
4. Council Member Van Huss will be the contact for the ETC cards along with Elisa Bendz and Chairperson Fink.
5. EPD staff to get an Instagram/Twitter account to promote department.

VIII. Executive Session

a) Tribal Citizen Request

Tribal Council previously denied to the request. Chairperson Fink will notify the Citizen.

b) Suspended Tribal Citizen

A discussion was held.

c) ICWA

Treasurer McGovran motioned to adopt Resolution No. 19-61 A Resolution providing for the intervention of an Indian Child Welfare matter and designating a Tribal Representative in the proceedings involving a minor child who is a North Fork Rancheria of Mono Indians enrolled citizen. Secretary Guitierrez seconded. Mc 3/0/0 – Council Member Van Huss recused herself.

Secretary Guitierrez motioned to adopt Resolution No. 19-62 A Resolution declaring the Tribal Council of the North Fork Rancheria of Mono Indians of California authority in developing a permanent plan of guardianship of minor child and enrolled minor citizen. Treasurer McGovran seconded. Mc 3/0/0 – Council Member Van Huss recused herself.

Council Member Van Huss motioned to increase CM 3 steps total for the two years combined but if received one step, then 1st step. Treasurer McGovran seconded. Mc 3/0/1 with Secretary Guitierrez abstaining.

d) Tribal Council Travel

A discussion was held.

e) General Council Meeting

A discussion was held.

f) Tribal Equipment

This item was addressed it the IT item.

g) Personnel

This item was tabled.

Secretary Guitierrez motioned to come out of executive session #2 @ 5:42 p.m. Council Member Van Huss seconded. Mc 4/0/0

IX. Mail / Travel

a) **Labor Day** – Store will be closed on September 2, 2019.

b) **ACF Consultation** – 09/16 Per Glenn Basconcillo – FYI – Denise Brosi will not be attending.

c) **CDSS** – 09/25- Secretary Guitierrez motioned for Chairperson Fink and Treasurer McGovran to travel on 09/24/19.

X. Next Meeting – September 5, 2019.

XI. Adjournment

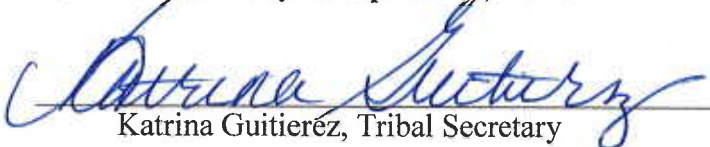
Secretary Guitierrez motioned to adjourn @ 5:42 p.m. Treasurer McGovran seconded. Mc 4/0/0


Minutes submitted by: **Katrina Guitierrez** – 09/05/19 

COUNCIL APPROVAL

At a meeting of the Tribal Council of the North Fork Rancheria, call and convened on the 5th day of **September, 2019**, at which a legal quorum was present, these minutes were approved as presented by a vote of **5 For 0 Against 0 Abstaining**.

DATED this 9th day of **September, 2019**.


Katrina Guitierrez, Tribal Secretary


Fred L. Beihn, Tribal Vice-Chairperson